

# St. Anne/St. Catherine CPC Meeting Minutes

## May 20<sup>th</sup>, 2019

### Attendees

Pastor: Fr. Peter Quinn

Parochial Vicar: Fr. Joe Rossi

Collaborative Pastoral Council (CPC) Members: Wes Baker, Rita Biagioni, Diane Crory, Mihran Keoseian, Joe McGann, Francine McGrath, Judy Moodie and Jackie Welham

Ex Officio Members & Others: Sue Gormley, Debbie Rhodes and Peg Hicks

### CPC Member Regrets

Co-Chair: Oscar Monarrez

Ex Officio Members & Others: Deacon Bill Dwyer and Fr. David White

### Location

The May meeting was held at the St. Anne Rectory.

### Meeting Notes

The meeting commenced shortly after 7:00PM. The meeting began with a prayer led by Jackie Welham.

Co-chair Joe McGann facilitated the meeting.

### Open Session

No items.

### Executive Session: Introductions plus “Here and Now”

No introduction of those in attendance was required. A brief here and now session was held.

### Meeting Minutes

Members approved the April 2019 Meeting Minutes unanimously.

### Executive Session: Old Business

#### 1. Review of Draft Meeting Structure, Procedure and Protocol Document

Joe McGann distributed copies of the draft Meeting Structure Procedure and Protocol document to CPC members for review and discussion. This document outlines the basic approach to prepare for and conduct meetings for the St. Anne-St. Catherine Community of Faith Pastoral Council (i.e. Council). The intent is to help ensure that those persons coming to a Council Meeting to discuss their thoughts and suggestions understand what the meeting structure process is, when they will be heard, how they will be heard, and what happens once their voice has been heard, so as to be consistent with all those who come forward to

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offer their thoughts and suggestions. The draft is based on the long-standing methodology that existed prior to Collaboration in 2014.

Based on feedback received the draft document will undergo several revisions to promote additional: 1) parishioner access to meetings and 2) transparency relating to Council decisions. Council members discussed the idea of eliminating the “Open Session” and the “Executive Session” and combine them into a single session, but at the same time maintain the option of discussing various topics in a closed session manner or deferring them to a sub-group, but with discussions and decisions available in a transparent manner.

The Council’s general viewpoint on this process was to make a Council session open to the parish such that non-Council members could attend as observers for the purpose of learning what is taking place within their Faith Community. As in the past, non-Council members would be welcomed to make advanced arrangements to come before the Council and present information on a specific Ministry activity (e.g. St. V de P golf tournament) or topic (e.g. Cemetery upgrade), or request consideration of a topic (e.g. faith community outreach on a specific piece of legislation). Under the proposed revised procedures protocol, the non-Council members could stay for the remainder of the meeting, if they so desired; however their participation in the meeting would be limited to an observatory role.

**Action Item:** Joe McGann will incorporate any feedback received from the Council by Monday, May 27<sup>th</sup>, 2019 into the draft document with a final review to take place at the June Council meeting.

## 2. Reconstituting the CPC for 2019/2020 (All)

Our St. Anne-St. Catherine Faith Community needs to put in place a strategy for replenishing and sustaining our Faith Community Pastoral Advisory Council (Council) for 2020 and beyond. The importance of doing this was outlined in the April 2019 Council meetings available on both the St. Anne and St. Catherine websites.

As agreed at the April meeting, Joe McGann, Mihran Keoseian and Wes Baker developed an initial draft plan for consideration by the full Council membership. Joe distributed documentation that summarized the intent of the reconstitution of the Council as well as what the proposed process could be going forward to have the Council back up to a full 12 members by 2021. Joe, Mihran and Wes discussed the draft documentation that was put together with the Council members. Past selection practices, including parishioner inclusion in the process, at both St. Anne’s and St. Catherine’s served as the initial basis for the document. As part of the document three possible selection strategies were put forward for consideration.

Extensive feedback was provided by all members. A decision on the specific strategy was deferred until June. This will allow time for clarification of specific questions and issues raised by members. Joe McGann will update the initial draft document to reflect feedback and provide clarification on several questions raised by members. A June decision will allow work to continue during the summer to develop a detailed execution plan leading to a fully staffed Council prior to January 1, 2021.

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### 3. “Day in the Life of a Priest” Next Steps

Peg Hicks and Debbie Rhodes discussed this topic. They indicated that the intent for this was to bring to light to the Faith Community what the Pastor and the Parochial Vicar’s daily and weekend schedules are. The hope is that this would allow the parishioners of the Faith Community to have a better understanding the Pastor’s and Parochial Vicar’s roles are in the Faith Community and how they use their time and talents to help serve it. This concept has been currently placed on hold.

### 4. Periodic Mass Count Publication Update (Hold)

### 5. CPC Directory Update

At the April meeting, Fr. Peter stressed once again the importance of creating a Council Directory that can be published across the Faith Community of St. Anne’s and St. Catherine’s. Fr. Peter believes it is very important that parishioners have a means of knowing the names and faces of Council members. Similar directories are also needed for the Finance Council, Stewardship Committee, and Staff. Debbie Rhodes reported that Pat Pollock agreed to setup several different days/times to take pictures of all Council members to use for the directory. These directories will be included in the Ministry Guide for next year.

## Executive Session: New Business

No New Business agenda items were scheduled or introduced.

## Final Comments: Fr. Peter / Fr. Joe / Fr. David

Once again, Fr. Joe and Fr. Peter noted the importance of continuing to promote unity across both parishes. They indicated that we need to make parishioners more aware of the future reality of our “Community of Faith”. Fr. Peter discussed feedback he got from parishioners regarding his homily at the Sunday Mass (May 19<sup>th</sup>, 2019) where he talked about (1) the Summer Mass schedule, and (2) understanding that we are a Faith Community and can attend Mass at either St. Anne’s or St. Catherine’s. He mentioned that many parishioners took it negatively as they interpreted it as a potential discussion towards closing St. Anne’s since they were only getting one Mass during the Summer weekends. However, Fr. Peter did indicate that there were many parishioners that came up to him after Mass and (1) thanked him for his honesty, and (2) wanted to let him know that he shouldn’t feel guilty for the message he had to deliver.

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Fr. Peter also mentioned that he has heard that rumors are starting to be passed around regarding the priest status for next year. It was made clear by Fr. Peter and Fr. Joe during this meeting that they do not currently know whether they will be here in September of 2020. That should hopefully be determined by May of 2020.

Lastly, Fr. Peter would like to have the Council, the Finance Committee and the Stewardship Committee get together in the future to discuss the financial status of the St. Anne's – St. Catherine's Faith Community as the Grand Annual is being retired and the debts are currently greater than the monthly collection. The meeting could potentially be at the beginning of September 2019.

### Closing Prayer

The meeting concluded at 9:00 PM with a prayer led Rita Biagioni.

**The next CPC meeting is scheduled for Monday, June 17, 2019 at St. Catherine's Rectory.**