

St. Anne/St. Catherine CPC Meeting Minutes October 7th, 2019

Attendees

Pastor: Fr. Peter Quinn

Parochial Vicar: Fr. Joe Rossi

Collaborative Pastoral Council (CPC) Members: Wes Baker, Rita Biagioni, Mihran Keoseian, Francine McGrath, Debbie Rhodes, and Oscar Monarrez.

Ex Officio Members & Others: Deacon Bill Dwyer, Sue Gormley, and Fr. David White

CPC Member Regrets

CPC Members: Joe McGann, Judy Moodie and Jackie Welham

Ex Officio Members & Others: Peg Hicks

Location

The meeting was held at the St. Catherine Rectory.

Meeting Notes

The meeting commenced shortly after 7:00PM. The meeting began with a prayer led by Fr. Peter.

Co-chair Oscar Monarrez facilitated the meeting.

Open Session

Tom Fitzpatrick APC member and liaison for the St. Anne / St. Catherine Faith Community. Tom indicated that the Boston Diocese is now working on Phase 6 of the Collaboration Plan for the Archdiocese. The main feedback the CPC had for Tom was that updates on the Collaboration Plan from the Boston Archdiocese seem to be limited in number and content. Ideally a more transparent incite to what is taking place would be welcomed.

Executive Session: Introductions plus “Here and Now”

No introduction of those in attendance was required. A brief here and now session was held.

After the “Here and Now” session from those in attendance, Fr. Peter read a letter from Joe McGann who discussed his current health issues and his intent to resign from the CPC as a result of them.

Meeting Minutes

Members approved the September 2019 Meeting Minutes.

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Executive Session: Old Business

- Review of Finalized CPC Executive Session Meeting Structure, Procedures, and Protocols (Mihran and Oscar)

Over the past two CPC Meetings, the CPC looked to create an Executive Meeting structure document, with established procedures and protocols that could be made publicly available for anyone wishing to attend and address the CPC meeting. This also included the creation of an overall Pastoral Council bylaws document, the purpose of which is to clearly outline the structure, procedures, and protocols by which the Pastoral Council is to operate. The draft version created for the CPC used as a starting format the Constitution and By-Laws of the Saint Cecilia Parish Pastoral Council and amended it based on the conditions specific to St. Anne / St. Catherine CPC. CPC representatives who worked on this project include Mihran Keoseian, Joe McGann, and Oscar Monarrez.

During this month's meeting, both Oscar and Mihran discussed the Executive Session Meeting Structure document as well as the Pastoral Council By-Laws document. The CPC found the final draft of the Executive Session Meeting Structure document acceptable.

Action Item: Oscar asked that all members of the CPC review the Membership portion of the By-Laws document and provide feedback to him in time for the next CPC Meeting.

- Finalize Procedures for Reconstituting the CPC for 2019/2020 (Joe, Oscar, Mihran, Sue, and Wes)

At the September 2019 CPC Meeting a sub-committee was formed consisting of Sue Gormley, Joe McGann, Wes Baker, Oscar Monarrez, and Mihran Keoseian. The primary objective of the sub-committee was to (1) develop a plan of action with timelines for the procedures of how and when to secure new members for the Pastoral Council, as well as (2) develop a timeline for the exit plan for existing members over the next three years.

At this meeting Mihran, Oscar and Wes, using the Membership portion of the By-Laws document as a guide, discussed the proposed reconstitution plan for the CPC that would begin as of February 1, 2020. Based on feedback from the CPC members, it was determined that Wes Baker, Rita Biagioni, and Mihran Keoseian would serve on the CPC for the next 3 years, whereas Francine McGrath would serve one more year for the CPC.

This results in the need for eight new representatives for the 2020 CPC. Based on the draft CPC by-laws, 4 representatives will be from St. Anne and 4 representatives will be from St. Catherine.

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Of these 4 representatives, 3 representatives will be elected through a selection process, whereas the other representative can be chosen by the Pastor. Each of the new representatives will have the option of serving the CPC for 1, 2 or 3 years.

Action Items: To make this process as transparent to the Faith Community as possible, an article detailing this upcoming election process and the recent history behind the CPC's constitution of representatives is to be drafted and made ready by early November for inclusion in the St. Anne / St. Catherine newsletter. This action item is being led by Mihran and will be circulated to all members for review and feedback prior to being issued.

Executive Session: New Business

- Pastoral Council Constitution and Bylaws (Oscar and Mihran)

See discussion points covered in Old Business

Final Comments: Fr. Peter / Fr. Joe / Fr. David

- Fr. Peter received notice about his retirement as well as the end of his term at St. Anne and St. Catherine. Fr. Peter indicated that he has started processing the paperwork that has to be submitted to (1) indicate that it is his plan to remain as an active priest, and (2) to stay with the St. Anne / St. Catherine Faith Community. Because Fr. Peter is at an age that is considered retirement for a priest of the Boston Archdiocese, he needs to "re-up" with them annually going forward as opposed to every 6 years. He indicated that he should hear back from the Boston Archdiocese with their decision by February 20, 2020.
- Fr. Peter also read a draft letter that he plans to send to the parishioners of both St. Anne and St. Catherine that will discuss the current debts of the Collaborative.

Closing Prayer

The meeting concluded at 8:30 PM with a prayer.

The next CPC meeting is scheduled for Monday, November 4, 2019 at the St. Anne Rectory.