

St. Anne/St. Catherine CPC Meeting Minutes September 17th, 2018

Attendees

Pastor: Fr. Peter Quinn Parochial Vicar: Fr. Joe Rossi

Parish Pastoral Council (PPC) Members: Wes Baker, Rita Biagioni, Lisa Dougherty, Mihran Keoseian, Joe McGann, Francine McGrath, and Oscar Monarrez.

Ex Officio Members & Others: Deacon Bill Dwyer, Debbie Rhodes, Peg Hicks, Sue Gormley, and Tom Fitzpatrick.

PPC Member Regrets

Parish Pastoral Council (PPC) Members: Diane Croy, Valerie Farley, Judy Moodie, and Jackie Welham

Location

The September meeting was held at the St. Catherine Rectory.

Meeting Notes

Dinner and fellowship began at 6:00PM. The meeting commenced at 7:15PM. Sue Gormley led the team in an opening prayer. Fr. Peter then shared with the team a couple of passages from an article titled "Five Moves for the Long Haul" by Fr. Ronald Rolheiser, where he warns ministries of becoming "too self-concerned and too self-protective to live the vulnerability that lies at the heart of Jesus' ministry", and encourages them instead to be compassionate and understanding, particularly of those that are or think different than us.

Two members of CPC (both representatives from St. Catherine) announced they would be stepping down from their role in this Council: Lisa Dougherty and Valerie Farley. Lisa had decided to instead, dedicate more of her time and talents to support the mission of Stewardship in our Collaborative, while Val has accepted a new job, and will continue to be a catechist to the second, fifth, and seventh grade classes.

The CPC wishes both, Lisa and Val, all the best in their new roles, and thanks them for all their contributions to this council during their time as members. THANK YOU!

Co-chair Joe Mc Gann facilitated the remainder of the meeting.

Open Session

Mr. Tom Fitzpatrick, our Archdiocesan designated Collaborative liaison, attended the meeting. Tom's role is to collect and bring our feedback, both positive and negative, back to the RCAB Collaborative Steering Committee and to the Cardinal. Most of feedback provided to Tom was related to the Sexual Abuse scandal and its impact on parishioners and on Catholics at large. Many of the comments were focused on the RCAB's lack of transparency and willingness to open up. Fr. Peter commented that there seems to be no concrete plan coming out of the Church's leadership to address this issue from the root. And from his part, Fr. Joe saw no sense of urgency, either.

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Fr. Peter also mentioned the recent meeting hosted by him and Fr. Joe at St. Anne's Hall, attended by approx. 70-80 parishioners, where they expressed their concerns and asked questions about this topic. He said people were respectful and thankful to be given the opportunity to come together.

Lastly, several CPC members praised the recent letter that a St. Anne parishioner wrote to parishioners on this topic, urging them not to abandon the church because of this, but rather encouraging them to become more involved. The letter was included in the Sept. 8/9 bulletin, as an insert.

Tom agreed to also share feedback from the RCAB Collaborative Steering Committee and the Cardinal after their next meeting on October 23rd.

Collaborative Mission Statement (video)

The CPC team watched a video that was put together to introduce the new Collaborative Mission Statement. This video is available on YouTube (<https://www.youtube.com/watch?v=J3RaVan5jJg>)

Executive Session: Introductions and Here and Now

No introduction of those in attendance was required. A brief here and now session was held.

Meeting Minutes

Members approved the June 2018 Meeting Minutes unanimously.

Executive Session: Old Business

1. Periodic Mass Count Publication (On Hold)
2. Stewardship Update (Debbie Rhodes)

Debbie shared the good news with the CPC that the St. Anne/St. Catherine Collaborative was recently notified by the International Catholic Stewardship Council (ICSC) that it is receiving the designation of "ICSC Stewardship Parish", and will be honored at the International Catholic Stewardship Conference in October 2018. More details on this can be found in Attachment 1 of this document.

Debbie also provided a summary of the 2018-19 events being organized by the Stewardship Committee, as well as their proposed activities calendar for the year (see Attachments 2 & 3).

With regards to the "Forming Leaders for Mission" event being held on March 11 & 12, 2019, Debbie encouraged CPC members to sign-up soon, and to encourage others to do the same. One CPC member also suggested to organize baby-sitting for ministry leaders that may need this in order to attend.

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Sue Gormley also proposed to build into the schedule, witness talks given from those travelling to Wichita to attend the Msgr. McGread Conference, right after they come back from the trip, so they can share their experiences with other parishioners.

3. Parish Survey Review Status (Debbie Rhodes)

Back in August 2018, Debbie sent out a communication identifying the teams assigned to review the results of each of the major areas covered in the St. Anne/St. Catherine survey that was conducted back in April. The purpose of this is for each team to examine their assigned section and help put together a comprehensive summary to share with parishioners.

Debbie set a deadline for the end of September for the teams to provide their feedback using a standard template (also provided by Debbie). The team working on the Faith Formation portion of the report however, has requested for an extension to this deadline given all the beginning of the year activities that take place around August/September.

A more comprehensive update of the parishioner summary of the report is expected to be available for review at the next CPC Meeting in late October.

4. Communication Strategy for the Future: Status Update (Rita Biagioni)

Rita mentioned that the new Collaborative Mission Statement that Fr. David and his team of staff and volunteers worked on for the past several months, is now being rolled out. Starting with the Staff, CPC, and Finance Council, followed by Ministry leaders and members, and finally, with all parishioners.

To maximize the outreach, communication of the new Collaborative Mission Statement is being made through various channels, including: bulletins, emails, websites, newsletters, social media, posters, and announcements from the pulpit.

In addition to the communication of the new Mission Statement, the Communication team is also looking at combining the bulletin and websites (having a single landing page that can then direct users to either St. Anne or St. Catherine information). It is also considering developing a Collaborative App (per feedback from the Survey). However, they strongly recommend that before any of these initiatives are put in place, a Collaborative name be chosen to simplify communications.

5. Proposal for CPC-Parishioner Feedback Mechanisms (Mihran Keoseian & Jackie Welham)

Mihran and Jackie provided a list of suggestions on how to develop more robust CPC-Parishioner feedback mechanisms (see Attachment 4 of this document), but requested that any vote on these suggestions be postponed until the October 2018 CPC meeting to give more time for members to consider and think about these.

6. 2018/2019 CPC Preliminary Meeting Schedule (Joe McGann)

Due to other priorities, the team did not have time to review the meeting schedule shared during last month's meeting, in detail. However, no specific issues have been brought to the co-chairs' attention

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regarding this proposed schedule. Plan is to check with the team at the October meeting to see if any adjustments are needed. For now, the CPC continues to operate based on that proposed schedule.

Executive Session: New Business

1. Sexual Abuse Response Update (Fr. Peter)

This topic was covered during the Open Session with Tom Fitzpatrick (our Archdiocesan designated Collaborative liaison). For details, see the notes under the Open Session section above.

2. New CPC Member Recruitment Strategy Discussion (Postponed)

Due to other discussions on other topics running longer than expected, the team was unable to get to this new business item. However, with the CPC now being 3 members short, this topic is expected to take priority at the next meeting in October.

3. Potential Faith Formation Teacher Coverage Issue (Postponed)

Similar to above, the team ran out of time to properly discuss this topic. Fr. Peter however, mentioned that this is still very much an issue, and that help is still needed. He mentioned that K-2 is no longer a problem. However, teachers for grades 3-8 are still needed. This topic is also expected to be in next month's agenda.

Final Comments: Fr. Peter / Fr. Joe

Fr. Peter shared a copy of an article titled "We Should Be Grateful Believers Now More Than Ever", written by Dan Conway. The article can be found online at: <http://catholicstewardship.com/2018/09/07/we-should-be-grateful-believers-now-more-than-ever/>

Closing Prayer: Father Peter / Father Joe

Francine McGrath provided the closing prayer.

The meeting concluded at 9:15PM. **The next CPC meeting is on October 29th, 2018 at St. Anne's Rectory (October meeting ended up being cancelled)**

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Attachment 1 – Stewardship Parish Designation

At the June 2018 Stewardship Council meeting, members completed an application for the International Catholic Stewardship Council's Stewardship Parish designation.

This designation certifies that a parish (in our case, a collaborative) meets certain threshold criteria in regard to the practice and promotion of stewardship. If awarded, the certification is good for three years.

In September 2018, we were notified that our Collaborative is receiving that designation and will be honored at the International Catholic Stewardship Conference in October 2018.

The assessment for this certification reflects that we are already practicing and promoting stewardship to some degree, but to remain "certified" we will need to continue on a path to grow even more in this Christ-centered way of life.

By accepting this designation, we must agree to mentor other parishes striving for this certification. This would be done via e-mail and over the phone.

After the three-year period, we will need to re-evaluate our stewardship practices and re-apply for this certification.

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Attachment 2 – 2018-19 Stewardship Events

Advent Day of Reflection for Liturgical Minsters & Ministry Leaders – We will gather together for prayer, reflection, quiet and sharing food, and sharing the joys and challenges of ministry. Pre-register with Peg Hicks at PegH@LWCatholic.org or call her at 978-320-4209.
Saturday December 8th from 9:00a.m.–3:30p.m. at Saint Catherine

Wednesday Workshops - As part of our 2nd Annual Stewardship Renewal, we will be presenting stewardship themed workshops on Wednesdays in January. You can join us for either the morning or evening session each week. We ask that you pre-register, so we can ensure we have ample materials for all participants. To register, contact Debbie Rhodes at DebbieR@LWCatholic.org or call 978-320-4212. (Please note that Wednesday January 30, 2019 will be reserved as a make-up date in case any of the following sessions need to be postponed due to weather.)

The morning session will take place at St. Anne Parish (Hall) from 8:45–10:45a.m. and repeated at St. Catherine Parish (Parish Center) 7:00–9:00p.m.

Sharing Our Stories...Sharing Our Faith (*Wednesday January 9, 2019 at 8:45a.m. OR 7:00p.m.*)
Do you sometimes find it difficult to talk openly about your faith? Do you think you don't have anything to share? Sharing our faith sometimes takes a little courage, but it's one of our most important callings as followers of Jesus. At this workshop we will grow in our understanding of evangelization and witness and how to go about sharing our faith.

Discover Your Strengths... Share Your Gifts (*Wednesday January 16, 2019 at 8:45a.m. OR 7:00p.m.*)

This workshop will help you to discover your strengths and share your gifts. Come learn how your specific talents and strengths can empower the way you experience your life. Discover how your gifts can be shared and appreciated within our faith community.

Your Money or Your Life! (*Wednesday January 23, 2019 at 8:45 a.m. OR 7:00 p.m.*)

This session, using the book "Your Money or Your Life" by James Phillips, will help us to explore how our culture encourages us to measure our worth by how much we have or earn. At this Scripture based workshop, we'll be invited to think deeply and prayerfully about the connections between God and wealth, and how the choices we make can lead us toward or away from the life God wants for us. No matter our income, wrestling with "your money or your life" is important for us all.

Ready, Set, Lent! - At Ready, Set, Lent! you can sign-up to facilitate or participate in small group faith sharing sessions, find resources for prayers and reflections during Lent, find ways to help your children observe Lent and get information about the events taking place in our Collaborative.

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February 23, 2019 after the 4:00p.m. Mass & February 24, 2019 after the Sunday morning Masses at St. Catherine and again on March 2 & 3, 2019 after all Masses at St. Anne Parish

Forming Leaders for Mission - This two-evening workshop is designed to support all in the parish community in discerning and developing their particular call to lead within their personal, family, community, parish and collaborative lives. This dynamic workshop includes a mixture of group activities, individual reflection, prayer and conversation. Pre-registration is required by going to <https://disciplesinmission.com/formingleaders>.

Monday March 11 and Tuesday March 12, 2019 from 6–9p.m. at St. Anne Parish (Hall).

Ministry Leader Gathering - Inviting all Ministry Leaders to get together after the 4:00p.m. Mass for a pizza dinner. Come gather together for fellowship, to share ideas and to support each other in our role as ministry leaders. R.S.V.P. to Debbie Rhodes at DebbieR@LWCatholic.org or 978-320-4212 before May 25th.

Saturday June 1st immediately following the 4:00p.m. Mass in the Parish Center at St. Catherine Parish

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Attachment 3 – Proposed 2018-19 Stewardship Calendar

STEWARDSHIP CALENDAR - 2018-19			
Monday July 23, 2018	Stewardship Meeting - Renewal Materials	7:00 PM	St. Anne
Monday August 27, 2018	Stewardship Meeting - Renewal Materials	7:00 PM	St. Catherine
Saturday August 18, 2018	Send-Off Breakfast for Wichita	9:00 AM	St. Anne
August 29/30, 2018	Msgr. McGread Conference	N/A	Wichita
Monday September 24, 2018	Stewardship Council Meeting	7:00 PM	St. Anne
Monday October 22, 2018	Stewardship Council Meeting	7:00 PM	St. Catherine
October 28-31, 2018	ICSC Conference	N/A	Nashville
Monday December 3, 2018	Stewardship Council Meeting	7:00 PM	St. Anne
Saturday December 8, 2018	Advent Day of Reflection	9-3:30	St. Catherine
Weekend of Dec 29/30, 2018	Msgr. McGread Video at Masses	All Masses	Both
Wednesday January 9, 2019	Sharing Our Stories...Sharing Our Faith	8:45 AM St A	7:00 PM St C
Weekend of Jan 12/13, 2019	Witness Talks - Time & Talent	All Masses	Both
Week of January 13, 2019	Commitment Materials Mailed	N/A	N/A
Wednesday January 16, 2019	Discover Your Strengths...Share Your Gifts	8:45 AM St A	7:00 PM St C
Weekend of Jan 19/20, 2019	Witness Talks - Treasure	All Masses	Both
Wednesday January 23, 2019	Your Money or Your Life!	8:45 AM St A	7:00 PM St C
Weekend of January 26/27, 2019	Commitment Weekend	All Masses	Both
Monday January 28, 2019	Stewardship Council Meeting	7:00 PM	St. Catherine
Wednesday January 30, 2019	Workshop - Snow Date, if needed	7:00 PM	St. Catherine
Weekend of Feb 2/3, 2019	Commitment Weekend - Snow Date	All Masses	Both
Weekend of Feb 23/24, 2019	Ready, Set, Lent!	After Masses	St. Catherine
Monday February 25, 2019	Stewardship Council Meeting	7:00 PM	St. Anne
Weekend of March 2/3, 2019	Ready, Set, Lent!	After Masses	St. Anne
Mon/Tues March 11/12, 2019	Forming Leaders for Mission	6-9:00 PM	St. Anne
Monday March 25, 2019	Stewardship Council Meeting	7:00 PM	St. Catherine
TBD	Collaborative Survey	All Masses	Both
April 2019	Msgr. McGread Conference	N/A	Wichita
Saturday June 1, 2019	Ministry Leader Gathering	5:00 PM	St. Catherine
Monday April 29, 2019	Stewardship Council Meeting	7:00 PM	St. Anne
Monday June 3, 2019	Stewardship Council Meeting	7:00 PM	St. Catherine

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Attachment 4 – Proposal for CPC-Parishioner Feedback Mechanisms

GOAL: To avail the St. A's, St. C's parishioners' viable conduits for meaningful and regular channels of communication to voice their opinions on church matters.

1. Yearly survey – on line and paper. Neither lengthy nor word dense.
2. Quarterly informative newsletter in a “Did You Know” section in the monthly church newsletter. This “DYK” section would be devoted to provide timely updates on important PC undertakings and progress – if applicable.
3. Periodic “Coffees” post services or other times.

Not to be considered at this time: Suggestion Box

Further Recommend: Any action/vote pertaining to suggestions be postponed until the October meeting.