

# 2019

## *Ministry Catalog*



St. Anne – St. Catherine Faith Community

*Living Our Faith... Sharing Our Blessings*

# 2019 MINISTRY CATALOG

At the St. Anne – St. Catherine Faith Community, every ministry and group plays an important role in the life of our faith community. Every one of us has an opportunity to make a difference – in our own lives as well as the lives of others. Inspired by our Catholic tradition, we invite you to share your gifts and consider being a part of one of the many ministries featured here.

Please be aware that the Archdiocese of Boston has requirements that must be met *before* anyone is able to serve as a volunteer. We adhere to those standards and we are committed to ensuring the safety of our children, youth, elderly and disabled brothers and sisters. We thank you for cooperation in the effort to safeguard our family of faith by complying with the following requirements in place for all staff and volunteers:

Protecting God’s Children (VIRTUS): The VIRTUS Team is responsible for training staff and volunteers in our parishes about ways to prevent child abuse and create safe environments. Several times each year, the team presents a workshop called “Protecting God’s Children” (PGC). With the help of this program, the faithful are guided and educated about the responsibility of how to keep God’s children protected and safe.

All staff and volunteers who are age 18 and above are required to attend this workshop – regardless of whether or not they work directly with children. *Attendance at one of these sessions, or verification of attendance elsewhere, is mandatory to serve as a volunteer in our Faith Community.* All parishioners – particularly parents – are welcome to attend.

Annual Background Checks (CORI): Following the policy of the Archdiocese of Boston, all staff and volunteers (age 18 and above) must complete an annual background check (CORI). This provides us with another tool for keeping our programs safe. CORI forms must be verified, in person, using a government issued photographic form of identification (driver’s license, passport, etc.).

Code of Ministerial Behavior: In addition to the above, volunteers (age 18 and up) must read and sign the Code of Ministerial Behavior. This form need only be signed once and is kept on file at the parish office.

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*If you are interested in any of the ministries or groups listed in this catalog, please contact the specific ministry leader for more information.*

## **ALTAR GUILD (St. Anne)**

Altar Guild members work on a rotating basis to keep our worship space clean. Members work to maintain a beautiful environment, helping people feel welcome and comfortable and enhancing the worship experience of those present. Members are scheduled to work once approximately every 4-6 weeks. On their assigned week, members may clean at a day and time that best fits their schedule.

*Jim Haug at 978-486-0273 or [jghaug216@gmail.com](mailto:jghaug216@gmail.com)*

## **ALTAR SERVERS**

Altar servers assist the priest during weekend, holyday masses and weddings. Servers carry the cross and candles in the entrance procession, hold the candles during the Gospel reading, escort the gift bearers during the offertory, set-up the altar for the Liturgy of the Eucharist and get to ring the bells at the consecration! Girls and boys, grade 3 & up, who have made their 1<sup>st</sup> Communion are eligible to serve.

*St. Anne: Laura Doucette at 978-742-9920 or [laura.doucette@comcast.net](mailto:laura.doucette@comcast.net)*

*St. Catherine: Lisa Dougherty at 978-692-1595 or [lisa\\_dougherty@comcast.net](mailto:lisa_dougherty@comcast.net)*

## **ART & ENVIRONMENT**

The Art & Environment Teams at each church are responsible for enriching the liturgical environment with flowers and greenery, textiles, artistic seasonal decorations, and creative placement of liturgical items to enhance and deepen our worship experience through what we see. Crafters, sewers, floral designers, decorators, creative persons and good hard workers are most welcome to become part of either group.

*St. Anne: Sue Gormley at 978-320-4210 or [SueG@LWCatholic.org](mailto:SueG@LWCatholic.org)*

*St. Catherine: Sharon Laronga at 978-692-6353 ext. 127 or [SharonL@LWCatholic.org](mailto:SharonL@LWCatholic.org)*



### **BABYSITTING MINISTRY**

Adult and high school age youth are invited to care for the children of the people attending the Peer Parent Bereavement Group. Babysitters need to be available from 5:45 – 7:45 p.m. on the 3<sup>rd</sup> Friday of the month at St. Catherine's.

*Lynne Sallet at 978-692-1086 or [lynesallet@gmail.com](mailto:lynesallet@gmail.com)*



### **BAPTISMAL ROBES (St. Anne) & STITCHERS (St. Catherine)**

Volunteers create baptismal robes that are placed on infants during the Rite of Baptism to symbolize "Putting on Christ".

Duties include purchasing, cutting, embroidering and sewing the robes by hand.

*St. Anne: Francine McGrath at 978-486-3063 or*

*[francine\\_mc@yahoo.com](mailto:francine_mc@yahoo.com)*

*St. Catherine: Carol Marcinkowski at 978-692-6594 or*

*[moosencarolm@verizon.net](mailto:moosencarolm@verizon.net)*

### **BLESSED VIRGIN MARY LADIES' SODALITY**

Women of the St. Anne – St. Catherine Faith Community 18 years or older are invited to join Sodality in honoring and praising Jesus through Mary. Sodality generally meets once monthly on Wednesday evenings, September through May. Meetings include praying the rosary together, presentations by guest speakers, followed by refreshments & fellowship. Sodality members ("Sodalists") also participate in many events throughout the year, including outreach efforts, a scholarship and an annual retreat.

*Prefect: Jonell Boroski at 978-486-8306 or [jaboroski@hotmail.com](mailto:jaboroski@hotmail.com)*

### **BOY SCOUTS OF AMERICA (BSA) CUB SCOUTS (Littleton and Westford)**

Cub Scouts is for boys who are in the first through fifth grade (or 7-10 years of age). These packs strive for individual attention to the scouts and strong family participation. This is an active program of both fun and enriching activities. The scouts also participate in various service projects and community activities throughout the year. (Please be aware that in addition to completing an annual background check (CORI) and signing the Code of Ministerial Behavior for the parish, BSA volunteers must also comply with all BSA safety requirements such as BSA's Youth Protection Training and a BSA CORI.)

*BSA Cub Scouts Pack 2 (Littleton):*

*<http://www2.pack2littleton.org/>*

*BSA Cub Scouts Pack 96 (Westford):*

*<https://sites.google.com/site/pack96westford/home>*

### **BSA TROOP 195 (Westford)**

Though Troop 195 is chartered by St. Catherine, a scout and his family, of any religious denomination, are most welcome to join the troop. Troop 195 provides for adventurous monthly outings; develops values and builds character, trains boys in leadership, and benefits the community through service projects. (Please be aware that in addition to completing an annual background check (CORI) and signing the Code of Ministerial Behavior for the parish, BSA volunteers must also comply with all BSA safety requirements such as BSA's Youth Protection Training and a BSA CORI.)

*BSA Troop 195 (Westford)*

*<https://sites.google.com/view/westfordtroop195/home>*

### **CATHOLIC GRANDPARENTS**

This is a group of grandparents who meet monthly. Their mission is to aid Grandparents in passing on their faith and keeping prayer in the hearts of their families. Meetings are a time to encourage and support each other by sharing concerns, joys, struggles and helpful ideas. Meetings are held on Sundays at 12:25 in the Mezzanine at St. Catherine.

*Jeanne Rodwell at 978-877-6493 or [jeannerodwell@yahoo.com](mailto:jeannerodwell@yahoo.com)*

### **CEMETERY COMMITTEE (St. Catherine)**

The Cemetery Committee is an advisory group to the pastor. They aid in overseeing the maintenance and beautification of the St. Catherine Cemetery grounds.

*Margaret (Peggy) Donahue at 978-692-4354 or [ejdmkd@gmail.com](mailto:ejdmkd@gmail.com)*

### **CHARITY ORNAMENT TREE (St. Anne)**

This ministry selects several charities each year and an ornament to represent each one. A Christmas tree is placed in the church and ornaments are hung on the tree. Parishioners can take an ornament and make their donation to the named charity. Recent charities assisted include: Lazarus House, Loaves & Fishes, Neighborhood Supper & St. Vincent de Paul. Volunteers can help with preparing ornament tags and restocking the tree with ornaments between Masses.

*Kathy Boudreau at 978-686-1840 or [kwetha@gmail.com](mailto:kwetha@gmail.com)*

### **CHILDREN'S LITURGY OF THE WORD**

Children's Liturgy of the Word (CLOW) is an opportunity for young children to hear age appropriate scripture readings and reflections on the readings. An activity or project is usually offered to help reinforce the learning. CLOW takes place during the Sunday 9:30 a.m. Mass at St. Catherine. Volunteers are needed to serve as Catechetical Leaders, Aides and Monitors.

*Jim Lowthers at 978-692-9551 or [jimlowthers@burtprocess.com](mailto:jimlowthers@burtprocess.com)*

### **CHRISTMAS GIVING TREE (St. Catherine)**

Every year, the week before Thanksgiving, a Christmas Tree is placed in the gathering space with tags on it listing Christmas gifts requested by local charities for the needy in surrounding communities. Recent charities included: House of Hope, Lazarus House and St. Vincent de Paul. Confirmation candidates participate in creating attractive tags for the trees, hanging the tags and restocking them between Masses, transporting the donations to temporary storage after Masses and transporting the gifts to the appropriate charities at the end of the collection period.

*Caroline Barry at 508-517-4874 or cdbarry@aol.com*

### **COLLABORATIVE PARISH COUNCIL**

The Collaborative Pastoral Council assists the pastor in his leadership role of planning, initiating, organizing, coordinating and reviewing the evangelization, worship, faith formation and service activities within our Faith Community. While its view is strategic, members often volunteer to provide leadership and support in implementing and monitoring agreed upon initiatives.

*Co-Chair: Joe McGann at 978-692-6085*

*Co-Chair: Oscar Monarrez at 978-952-6761*

*Or email them at CPC@LWCatholic.org*

### **COMMUNICATIONS COMMITTEE**

The Communications Committee defines the overall communications strategy for the St. Anne – St. Catherine Faith Community and oversees all communications activities. They provide strategic support to those managing various communication tools used.

*Rita Biagioni at 978-486-4100 ext. 184 or ritab@lwcatholic.org*

### **COR UNUM VOLUNTEERS**

Cor Unum, located in Lawrence, MA serves breakfast and dinner to hundreds of people every day, 365 days a year, utilizing the help of a small core staff and a large army of generous volunteers. It is a beautiful facility where the hungry are fed and treated with respect and dignity. Fifteen to twenty volunteers from our Faith Community are needed to serve dinner from 4:00 – 7:00 p.m. on the last Sunday of the month. Serving at Cor Unum is a very rewarding experience for individuals, families, and faith formation classes. (Please note that the minimum age requirement is high school age and up.)

*Justine Smith at 978-846-2795 or servcorunum@gmail.com*

### **COUNCIL OF CHURCHES (St. Anne)**

The Littleton Council of Churches exists to help the constituent churches (First Baptist, Congregational Church, First Church Unitarian, Church of Jesus Christ of Latter-Day Saints and St. Anne) carry out their united activities, and support each other's efforts, to advance the spiritual, moral, and social welfare of the community. The Council maintains funds to help people who do not belong to a local church and a small fund for travelers. Each year the Council sponsors an Ecumenical Service and two major

town-wide outreach programs at Thanksgiving and Christmas. Representation consists of a priest/ minister and three other delegates from each participating congregation. Each parish determines how delegates are chosen and the length of time they will serve. There are approximately five meetings each year.

*Bridget Collins at 978-328-3001 or bridgetcollins0528@gmail.com or Mary Pickard at 978-486-4141 or happymary04@gmail.com*

### **EASTER BASKETS (St. Catherine)**

Each spring, parishioners are invited to donate Easter baskets, grass, candy and small toys. Then, on a designated day, volunteers gather and form an assembly line to fill the baskets, wrap them in clear bags, tie them with beautiful bows and deliver them to the needy in our communities. This is a wonderful activity for families and faith formation classes.

*Eileen Smith at 978-618-5956 or eileenms1961@gmail.com*

### **EUCCHARISTIC ADORATION**

Eucharistic Adoration is adoring or honoring the real presence of Christ in the consecrated host or Eucharist. In a deeper sense it involves the contemplation of the Mystery of Christ truly present before us. "Could you not watch one hour with me?"

(Mt. 6:21) During Eucharistic

Adoration, we watch and wait, remaining silent in

God's presence and opening ourselves to his

guidance and graces. Just as you can't be exposed to the sun without receiving

its rays, neither can you come to Jesus exposed in the Blessed Sacrament

without receiving the divine rays of His grace, love and peace. With transforming

mercy, Jesus, draws us to himself and gently transforms us, making our

hearts one with His. Jesus will bless you, your family and the whole world for each hour you spend with the Blessed

Sacrament. Churches that offer Perpetual Adoration often experience an increase in vocations to the religious life and

priesthood.

*Saturdays - Patrick Bell at 781-864-6228 or pjbll@gmail.com*

*Tuesdays - Lorraine Ward at 978-692-6828 or stjoseph3@comcast.net*

*Fridays - Diana Bell at 978-846-5665 or dianacbell43@gmail.com*

*24 Hour - Dcn. Bill Dwyer at 978-394-4664 or*

*DeaconBillDwyer@gmail.com*



## **EUCCHARISTIC MINISTERS**

*(ALSO SEE NURSING HOME MINISTRIES)*

Eucharistic Ministers are trained lay people who assist the priest and deacon with the distribution of the Precious Body and Blood of Christ at Mass. If you are a confirmed Catholic, with a love of the Eucharist, who is in good standing with the Church, then please consider becoming a Eucharistic Minister. Eucharistic Ministers who desire to do so, may receive additional training enabling them to bring Communion to homebound parishioners (Homebound Ministry), nursing home residents (Bridges, Life Care Center of Nashoba Valley & Westford House) and hospital patients (Emerson Hospital).

*Sue Gormley at 978-320-4210 or SueG@LWCatholic.org*

## **FAITH FORMATION**

The mission of our Faith Formation (Religious Education) program is to teach as Jesus did through His word and personal example. The Faith Formation Team introduces God as our loving Father; offers opportunities for students to experience an encounter with the Lord, and nurture students' personal relationships with the Lord.

We call people to live as disciples of Jesus Christ in our world today, drawing them to responsible participation in the life, mission, and work of Christ and fostering the total personal and spiritual growth of each person.

Programs are offered for all age levels:

Grades K-2: *Jackie Butterfield at 978-320-4207 or JackieB@LWCatholic.org*

Grades 3-5: *Arianne Lokuta at 978-320-4213 or ArianneL@LWCatholic.org*

Grades 6-8: *Nicole McDonald at 978-320-4208 or NicoleM@LWCatholic.org*

HS Confirmation: *Mary Collins at 978-320-4206 or MaryC@LWCatholic.org*

### Rite of Christian Initiation of Adults:

*Sharon Laronga 978-692-6353 ext. 127 or SharonL@LWCatholic.org*

Adult Confirmation: *Peg Hicks at 978-320-4209 or PegH@LWCatholic.org*

Adult Faith Enrichment: *Sue Gormley at 978-320-4210 or SueG@LWCatholic.org*

There is a need for catechists, assistant catechists, substitute catechists, hall monitors, service project and works of mercy coordinators, Living Stations of the Cross organizers, Pageant organizers, hospitality/ special events coordinators, clerical assistants, craft assistants and photographers.

## **FAITH FORMATION ADVISORY BOARDS**

The Faith Formation Advisory Boards are volunteers who function in an advisory capacity to the faith formation staff about issues that impact the programs.

Grades K-2: *Jackie Butterfield at 978-320-4207 or JackieB@LWCatholic.org*

Grades 3-5: *Arianne Lokuta at 978-320-4213 or ArianneL@LWCatholic.org*

Grades 6-8: *Nicole McDonald at 978-320-4208 or NicoleM@LWCatholic.org*

HS Confirmation: *Mary Collins at 978-320-4206 or MaryC@LWCatholic.org*

## **FAITHWORKS**

FaithWorks is a support group for people who are out of work, considering a job/career transition or just looking to help others with their job search. FaithWorks meets monthly, and subject matter experts are invited to speak about: job search related topics such as handling tough interview questions, utilizing online job search sites, networking, etc.

*Rich Brouillette at 617-458-9514 or richbrouillette@gmail.com*

## **GARDEN MINISTRY**

Garden Ministry members work to keep the plants on the Saint Catherine grounds healthy and well maintained and work to maintain and enhance the Memorial Garden at St. Anne Parish.

*Mary Anne Jordy at 845-702-4842 or ma.jordy@gmail.com*



## **GOD, PIZZA & BEVERAGE**

This ministry offers an opportunity for men and women of our Faith Community to meet monthly at St. Catherine for fellowship and witness to God's great love and powerful work in their lives and the lives of others. Meetings begin at 6:30 p.m. with a half hour of socializing, pizza and BYO beverage (beer, wine, etc.), followed by an hour witness presentation. The evening ends with a closing prayer.

*Ken Hanly at 978-376-3841 or khanly@verizon.net*

## HIGH SCHOOL DISCUSSION AND PRAYER GROUP

This ministry is targeted at high school teenagers who are striving to become the best version of themselves and are interested in continuing to deepen their faith beyond the Confirmation program. Through discussions with peers, teens identify personal values, put them into practice, and learn from each other's experiences. The schedule of events varies throughout the year, so please email if interested. They have had Pizza & Prayer nights, Lenten Bible studies, and some teens have also attended the Steubenville East Catholic Youth Conference during the summer where they interacted with other faith-filled catholic youth and were energized by inspiring presentations and dynamic music. All high school teenagers are welcome!

*Juli Marrion at 508-577-4090 or julianne.marrion@gmail.com*

## HOMEBOUND MINISTRY

Members of this ministry bring the Eucharist to those who are unable to come to Mass because of sickness or disability. Eucharistic Ministers and clients select a mutually agreed upon schedule to bring Communion, usually weekly. The caring presence of the Eucharistic Minister helps the client and their family to know they are loved and cared for by their parish family.

*Therese Keoseian at 978-692-3715 or tkeosa36@gmail.com*

## HOSPITALITY MINISTRIES (Hospitality Sunday at St. Anne; Coffee & Donuts at St. Catherine; Hospitality Cafés; and Special Events)

The Hospitality Ministries strive to welcome all to become a part of our faith community and to provide not only a warm reception to our churches but to offer opportunities for refreshments and fellowship. In the past, ministry members have provided coffee, tea and refreshments after designated weekend masses to encourage hospitality and fellowship among parishioners. They are working to expand this ministry to include **Special Events**. These events occur during the year such as SMA Weekends, Remembrance Masses and receptions, graduating high school senior Masses – and more!

This ministry also includes caring for our **Hospitality Cafés** (located at both parishes). Duties include: ordering supplies and food, restocking the coffee cart and cabinets, serving refreshments and cleaning up afterwards.

*Coffee & Donuts at St. Catherine: Jenn Joyce-Maybury at 978-256-5483 or jenncole18@verizon.net*

*Hospitality Café – St. Anne: Sue Gormley at 978-320-4210 or SueG@LWCatholic.org*

*Hospitality Café – St. Catherine: Denise Van Veen at 978-320-4211 or DeniseV@LWCatholic.org*

*Hospitality Sunday at St. Anne: Brian Carboneau at 203-525-0669 or Brianala@comcast.net*

*Special Events: Denise Van Veen at 978-320-4211 or DeniseV@LWCatholic.org*

## KNIGHTS OF COLUMBUS

The Knights of Columbus is a fraternity united in Charity. This ministry offers an opportunity for men of our Faith Community to work in fellowship to support the spiritual and physical needs of the parishes in which they live. The Knights were formed to render financial aid to members and their families. Mutual aid and assistance are offered to sick, disabled and needy members of the community. The Knights meet the second Monday of the month at 7:00 p.m. Check their local website for additional information:

<http://www.kofc9275.org/>

*John Bielefeld at jeb2117@gmail.com OR*

*Tom Kelly at twkjr1@aol.com*

## LANDINGS

**NEW!**

LANDINGS is a Paulist Ministry, run by parishioners of the Faith Community, aimed at welcoming Catholics who want to deepen their faith and commitment. Based on small groups, the LANDINGS program offers a place for asking questions and for reconnecting with the faith as an adult. During the eight-week program, a small group of active Catholics, some of them “returnees” themselves, meets with a small group of inactive or returning Catholics to share and explore their faith together.

*Dcn. Bill Dwyer at 978-394-4664 or DeaconBillDwyer@gmail.com*

## LECTORS

Lectors proclaim the Word of God at Mass. Lectors prepare by reading and reflecting upon the Scriptures and praying for guidance so that they can facilitate the congregation's reception of the reading as “God's Living Word”, rather than simply words on a page.

Training:

*Sue Gormley at 978-320-4210 or SueG@LWCatholic.org*

Scheduling: *Mary Schneller at 978-621-9055 or maryes922@yahoo.com*

## LIBRARY MINISTRIES

Ministry members sort, catalogue, label and shelve books and other media. Going forward, the plan is to create a database of library holdings to make it easier to find books on your topic of interest.

*Peg Hicks at 978-320-4209 or PegH@LWCatholic.org*

## LITURGY COMMISSION

The Liturgy Commission is a consultative body to the pastoral staff. They assess the spiritual and liturgical (worship) needs of our Faith Community and provide direction for the broad goals, strategic planning and policies governing those needs. Members include representatives from the various liturgical ministries.

*Kelly Clark at 978-320-4205 or KellyC@LWCatholic.org*

## **MEN'S GROUP**

The Men's Group is a social, prayer and service group, which meets monthly from Sept. through June at St. Anne. They offer opportunities for men of our Faith Community to learn about our faith through study of the scriptures for the upcoming Sunday liturgy and educational programs such as Bishop Robert Barron's *Catholicism* DVD series. The group works on service projects to benefit our Faith Community. For example, renovating the St. Anne parish hall kitchen storage closet, hosting an annual Pancake Breakfast and Veteran's Dinner as well as assisting the Memorial Garden Ministry with fall or spring cleanups.

Russ Arena at 781-858-1807 or russell.arena57@gmail.com OR  
Bob Stall at 978-314-0992 or rstall@stalladvisors.com

## **MINISTRY OF HOPE**

The Ministry of Hope is a group of caring, compassionate parishioners who work closely with families who have experienced a death. They meet with families to help them plan the funeral liturgy; pray with the family at the wake before their guests arrive; assist the priest at the funeral; and say prayers at the burial. The families often express gratitude for the assistance of the Ministry of Hope, and their ministry members find it to be truly rewarding.

St. Anne: Susan Butterfield at 978-692-6521 or  
SusanB@LWCatholic.org  
St. Catherine: Diane Holmes at 978-692-4652 or  
diholmes2@verizon.net

## **MISSION TRIP TEAMS**

Mission trips provide a wonderful opportunity for youth, young adults and adults to make a difference in their lives and the lives of others. Those involved in the Mission Trips are motivated by the social justice teachings of Jesus, who preached a gospel of grace and humble service. They heartily embrace the commandment to love our neighbors by taking an active role in demonstrating that love through volunteer aid for the less fortunate. Generally, there are several annual mission trips planned, providing opportunities for middle school students, high school students, college students, and adults.

Adult – During the summer of 2018, approximately 20 adults traveled to Kennebunk, Maine where they did home repairs and built a front porch. They stayed at The Franciscan Guest House. The mission trip runs from Friday afternoon to Sunday afternoon. They work on site Friday afternoon and all-day Saturday. Each day includes time for prayer and reflection as well as socialization.

Barbara Smith at 978-392-0673 or bsmithuml@gmail.com

College - This mission trip is open to students who have at least completed their freshman year of college. There is no upper age limit. There are generally, about 20-30 participants. They stay at Rivier College in Nashua and work locally, usually at Habitat for Humanity sites. The Trip includes service, faith-sharing and

fellowship. This takes place in June, beginning on a Thursday night and ending on Sunday after the 11:15 a.m. Mass.

Todd Westerhoff at 978-392-8434 or twesterh@sisoft.com

High School - The past few summers, in July, a group of approx. 150 high school students and adult leaders have gone to Presque Isle, Maine where they stayed at the University of Maine's Presque Isle campus. The trip begins with attendance at the Saturday Vigil Mass. Early on Sunday morning vehicles are loaded to begin the drive to Presque Isle. Monday through Friday participants attend morning Mass then work in teams at various job sites. In the evening participants listen to moving witness talks given by adults and youth, then break into small groups for faith-sharing. Participants pack up and drive home on Saturday and end the week by attending Mass together on Sunday. Many individuals have shared that participating in this Mission has been the highlight of their summer and has changed their lives!

Matt Edison at 978-846-0615 or matt.highschoolmt@gmail.com OR  
Beth Anne Frechette at 978-692-6433 or beth.frechette@comcast.net



## **MPs (Moms & Pops) of Military Servicemen & Servicewomen**

Loved ones of servicemen and servicewomen are encouraged to join this ministry of support regardless of their faith tradition. This ministry will help to connect families and individuals who have a child, grandchild, parent or spouse serving. Meetings will be held on the 4<sup>th</sup> Friday of every month from 9:00 – 10:00 a.m. in the Rectory at St. Anne's for fellowship and prayer.

Alison Zollo LeBleu at 978-697-1434 or allibab@yahoo.com

## **MUSIC MINISTRY**

Our music ministry is a warm, welcoming community that strives to proclaim the goodness of God through quality liturgical and pastoral music and in order to move the congregation to a full, conscious and active participation in the Mass.

The Adult Ensembles (singers and instrumentalists) are invited to help provide music at a weekend liturgy of their choice, at either parish and at any time. Ideally, each Mass is supported by a small instrumental ensemble (guitars, piano, solo instruments, etc.) and a group of singers. Repertoire for these masses tends toward a contemporary style, while still honoring traditional roots. All adult musicians come together once a week

(Thursdays 7:30-9:00 p.m. at St. Catherine) to rehearse music for the weekend liturgies. Musicians are also invited to participate in music for Christmas, Holy Week, and other special liturgies.

*Kelly Clark at 978-320-4205 or KellyC@LWCatholic.org*

The St. Anne Youth Choir is open to new and experienced musicians in grades 2-12. Young musicians are mentored by their older peers and advanced musicians are given special responsibilities as cantors or featured in small group pieces. Rehearsals are held on Thursdays 6:00-7:00 p.m. at St. Anne and music is provided once a month at a grade-level Mass.

*Kiki Donahue at 978-486-4100 ext. 180 or*

*KristenD@LWCatholic.org*

The Teen Ensemble rehearses Thursdays from 6:00-7:00 p.m. at St. Catherine and provides music for the Sunday 5:30 p.m. liturgies that follow the Confirmation program schedule.

*Kelly Clark at 978-320-4205 or KellyC@LWCatholic.org*

The Children's Choir welcomes children in 2<sup>nd</sup>-6<sup>th</sup> grade. Rehearsals are held on Wednesdays from 6:00-7:00 p.m. in the St. Catherine Music Room and the choir provides music for the 9:30 a.m. Mass on the first Sunday of the month, in addition to special liturgies.

*Kiki Donahue at 978-486-4100 ext. 180 or*

*KristenD@LWCatholic.org*

### **NEIGHBORHOOD SUPPER**

Working in a rotation with other churches in Littleton, members of this ministry cook and serve dinner once a month at the Congregational Church in Littleton. They provide a home-cooked meal and fellowship to those who attend the dinner. Volunteers plan, shop, set-up, prepare, serve and cleanup for these meals.

*Kathy Emberley at 978-486-4752 or kathy.emberley@gmail.com*

### **NEWSLETTER & PHOTOGRAPHY MINISTRY**

The Newsletter Ministry will focus on producing a minimum of 4 issues of a faith community newsletter on an annual basis to include a pastoral message, stories highlighting various ministries and seasonal liturgical or stewardship themed articles. The newsletter provides spiritual enrichment, inspires readers to respond to their call as stewards, and allows us to better know each other and to build community. Several skilled volunteers are needed to oversee the production of the newsletter; to conduct interviews and write stories about ministries and groups; to obtain articles from the Pastor, clergy and staff; and to submit the finalized newsletter to the Stewardship Council in a timely manner. Photographers are also needed to take pictures of groups or individuals to be highlighted in the newsletter and to take pictures and various events throughout the year for use in the bulletin, newsletter, renewal materials, etc.

*Debbie Rhodes at 978-320-4212 or DebbieR@LWCatholic.org*

### **NURSING HOME MINISTRIES**

Eucharistic Ministers at Bridges, Life Care Center of Nashoba Valley and Westford House

Members of this ministry visit the nursing homes on Sundays to offer their caring presence, spiritual support and Holy Communion to residents.

*Bridges: Arianne Lokuta at 978-392-7978 or*

*ariannelokuta@gmail.com*

*Life Care Center: Sue Gormley at 978-320-4210 or*

*SueG@LWCatholic.org*

*Westford House: Ann Cullerton at 978-692-7965 or*

*a.cullerton21@gmail.com OR*

*Maryalice Lowthers at 978-692-9551 or mlowthers@yahoo.com*

Life Care Center of Nashoba Valley

Members of this ministry visit Life Care Center on Tuesdays at 10:00 a.m. They begin with a sing-a-long in the Memory Care Unit, followed by Communion Service or Mass in the dining room and if time allows, praying the rosary. Communion is also brought to residents unable to gather in the dining room.

*Linda Clarke at 978-486-4977 or johnlindaclarke@gmail.com*

Rosary Groups at Bridges and Westford House

Members of these groups visit the nursing homes weekly (Westford House on Mondays 10:15 a.m., and Bridges on Tuesdays 11:00 a.m.) to pray the rosary, sing religious songs and offer friendship and spiritual support. Once a month a Mass or Communion Service is celebrated. Twice a year, a Mass followed by the Sacrament of the Anointing of the Sick is celebrated.

*Bridges: Sue Gormley at 978-320-4210 or SueG@LWCatholic.org*

*Westford House: Jeanne Masterman 978-692-8416*

*or jeanne.masterman@verizon.net*

### **OFFERTORY COUNTERS**

Offertory Counters are volunteers who count the monetary donations collected at weekend and Holy Day liturgies. St. Anne counters serve on Sunday mornings. St. Catherine counters serve on Sundays after Mass and on Monday mornings.

*St. Anne: Susan Butterfield at 978-486-4100 ext. 129 or SusanB@LWCatholic.org*

*St. Catherine: Gail Poulter at 978-448-2230 or gmpoulter@gmail.com*





## **PARISH FINANCE & ADMINISTRATION COUNCIL**

The two Finance Councils are advisory in nature. Members meet monthly to plan for the future financial needs of the parishes and to work with the Finance and Operations Manager and Parish Accountant to generate a balanced budget for each fiscal year. Members come from a broad range of backgrounds including banking & finance, human resources, engineering and others.

*St. Anne Co-Chair: Bob Stall at 978-314-0992 or  
r stall@stalladvisors.com*

*St. Catherine Co-Chair: Tom Sangiolo at 978-692-4768 or  
sangiolo1@verizon.net*

## **PARISH OFFICE SUPPORT – FIRST CLASS CLUB**

These volunteers assist the parish administrative staff with preparing and collating periodic bulk mailings. They work on an on-call basis as the need arises.

*St. Anne: Lee DeLuca at 978-486-4100 ext. 114 or  
LeeD@LWCatholic.org*

*St. Catherine: Denise VanVeen at 978-320-4211 or  
DeniseV@LWCatholic.org*

## **PARISH OFFICE VOLUNTEERS**

St. Anne – Office volunteers assist in greeting visitors to the parish office, answering phones and handling various administrative tasks as necessary. Volunteers may serve on a set schedule or be on our “On Call” list to help as needed.

*Lee DeLuca at 978-486-4100 ext. 114 or LeeD@LWCatholic.org*

St. Catherine – Office volunteers commit to a weekly/bi-weekly set schedule and assist office administrative staff with specific duties.

*Liz Newton at 978-692-6353 ext. 110 or LizN@LWCatholic.org*

## **PEER PARENT BEREAVEMENT GROUP**

This is a non-denominational group for parents who have experienced the death of a child. The death of one’s child is perhaps the most painful loss one can endure, and sadly the loss is more common than can be imagined. However, they often feel isolated in their grief. As bereaved parents journeying together in their lives after loss, they can learn from one another and build strength from the support and understanding offered.

The group meets the third Friday of the month, from 6:00 – 7:30 p.m., in the St. Catherine Parish Center (Mezzanine). Babysitting is available free of charge.

*Lynne Sallet at 978-692-1086 or lynesallet@gmail.com*

## **PRAYER CHAIN & PRAYER LINE**

Volunteers pray for the needs of parishioners, their family members, relatives and friends. The group has no meetings. Prayer requests are forwarded to members via email or phone. To request prayers – or to volunteer to join one of the prayer ministries – please contact one of the leaders.

*St. Anne: Karen Smith at 978-952-6944 or k.quilt@verizon.net*

*St. Catherine: Barbara Sinopoli at*

*717-575-8768 or basinopoli@yahoo.com*

## **PRAYER SHAWL MINISTRY**

Members of this ministry knit and/or crochet shawls or lap blankets, which are given to people who are sick, grieving or in need of hope, or to celebrate life and its milestones. The shawls are given as a tangible sign of God’s love and the love of our faith community. The work is done at home, and then some members of the group gather on the first Friday of the month from 10:00 a.m. – 12:00 Noon in the St. Catherine Parish Center.

*Merlyn Cajolet at 978-692-6632 or mj.cajolet@comcast.net OR  
Susan Butterfield at 978-692-6521 or srbstitch@comcast.net*

## **PRISON OUTREACH**

### Christmas Gift Bags:

Members coordinate the collection of donations for Christmas gift bags given to prisoners at Northeast Correctional Center and MCI Prison in Concord, MA. Members also transport the donated items from St. Anne and St. Catherine to Trinity Episcopal Church in Concord Center where volunteers help to sort the donated items into gift bags.

*St. Anne: Francine McGrath at 978-486-3063 or  
francine\_mc@yahoo.com*

*St. Catherine: Dick & Joan Leaver at 978-692-6655 or  
jl9971@msn.com*

### Prison Ministries:

*Matthew 25:36 “I was naked and you clothed me, I was sick and you looked after me, I was in prison and you visited me.”*

Though not a ministry based out of our Faith Community, many parishioners currently participate in prison ministry at area prisons including MCI Concord, Northeast Correctional Center (in Concord), Devens Federal Prison & Correctional Facility (in Devens), MCI Shirley and Souza-Baranowski Correctional Center (both in Shirley). Volunteers can join the Tuesday night communion service at either of the Shirley facilities or sign up for various daytime, evening or weekend events / visitation at any of the facilities.

*Steve Cullen at 978-846-4662 or scullen@lincnet.org*

## **RESPECT LIFE**

The mission of the Respect Life Ministry is to promote a culture of life where every human life is valued and protected from the moment of conception until natural death. The ministry meets monthly for education, fellowship and work on many beneficial projects.

*Melissa & Tom Materazzo at 978-692-4741 or  
mkm819@gmail.com or tmaterazzo@gmail.com*

## **RIGHT OF CHRISTIAN INITIATION (RCIA)**

RCIA is an ongoing process of faith formation for adults and older children who would like to join the Catholic Church, and for baptized Catholics who have yet to receive the sacraments of Confirmation and 1<sup>st</sup> Eucharist. Catechists and sponsors accompany candidates on their faith journeys, offering support and encouragement as they learn what it means to become a Catholic Christian. RCIA sessions are held weekly on Sunday mornings from 10:15-11:30 in the Mezzanine.

*Sharon Laronga at 978-692-6353 ext. 127 or SharonL@LWCatholic.org*



## **ROSARY**

Praying the Rosary is a powerful means to increase one's spiritual growth, bring peace to our world, and defeat evil. Parishioners come together to pray the Rosary on Wednesdays at 6:15 p.m. and Saturdays at 8:00 a.m. at St. Catherine. Additionally, a rosary to pray for those suffering from addiction is held on the last Friday of the month at 12:00 Noon. The Friday Rosary alternates each month between St. Anne and St. Catherine.

*Wednesday & Saturday: John Miller at 978-692-7651 or johnpmillerjr@gmail.com*

*Last Friday Rosary: Kathy McGourty at 978-392-1965 or mcgourtykathy@comcast.net*

## **SAFETY COMMITTEE**

A Safety Committee was formed to examine how our facilities can be made safer in this ever-changing world. The focus of the Safety Committee will be on making the weekend Mass experience as safe as possible while maintaining a level of reverence for the Holy Mass. The Safety Committee will also examine ways to make each parish facility safe and secure for staff and the Faith Formation programs.

*Tom Kinch at 978-772-9849 or tortoms@hotmail.com*

## **SOCIETY OF ST. VINCENT DE PAUL (St. Anne & St. Catherine)**

Inspired by Gospel Values, St. Vincent de Paul, an international lay Catholic organization, leads women and men to join together to grow spiritually by offering person-person service to needy and suffering families within our local community, who are experiencing temporary difficulty due to illness, unemployment, personal tragedy or other unexpected challenges. Note: Beneficiaries do not have to be parishioners of our Faith Community and all inquiries are treated confidentially.

They also provide advocacy and assistance in obtaining federal, state and local services to address longer-term needs. Members participate in several fundraisers and service projects throughout the year.

*St. Anne: Karen Smith at 978-952-6944 or k.quilt@verizon.net*

*St. Catherine: Ann Cullerton at 978-692-7965 or a.cullerton21@gmail.com*

## **SOCIETY OF ST. VINCENT DE PAUL YOUTH MINISTRY**

High school students who wish to strengthen their relationship with God, make strong friendships with peers and provide service to those in need in our community are welcome to join this ministry. Under the guidance of Adult Advisors, ministry officers (President/Co-President, Vice President/Co-Vice President, Secretary/Co-Secretary and Treasure/Co-Treasurer) are responsible for running group meetings and for organizing fund-raising and community service initiatives throughout the year. The money generated from their fund-raisers is used to finance their service projects and fellowship activities.

*Karen Heitkamp at 978-692-9756 or karenheitkamp86@gmail.com*

*Tom Emberley at 978-486-4752 or tom.emberley@gmail.com*

## **STEWARDSHIP COUNCIL**

The purpose of the Stewardship Council is to encourage parishioners to practice stewardship as an expression of gratitude to God and as a way of life for Disciples of Christ, and to see that active involvement is a means of returning the many gifts we have been blessed with by God. Council meetings are held monthly. Members organize and participate in numerous events throughout the year.

*Laura Doherty at 978-577-8089 or laurajd3@comcast.net*

*Carolyn Stall at 857-272-1831 or cstall@stalladvisors.com*

## **STITCHERS (see BAPTISMAL ROBES & STITCHERS)**

### **SUNSHINE CLUB**

The Sunshine Club is a group of Sodalists (from the Blessed Virgin Mary Ladies' Sodality) who volunteer their time once a month to provide bingo and goodies to local senior citizens. The coordinators, bakers and others help with set-up, refreshments, games and cleanup. The group meets the third Thursday of the month, from Sept. through May at 1:00 p.m., at St. Anne.

*Chris Banks at 860-303-0001 or bankschristine7@gmail.com*

### **ULTREYA (CURSILLO REUNION)**

Ultreya is a monthly follow-up gathering for those who have made their Cursillo. A Cursillo is a three-day retreat – a "little" course in Christianity - for women and men. Ultreyas are generally held on Wednesday evenings in the St. Catherine Parish Hall Mezzanine. Meetings generally include a witness talk, Mass, faith-sharing and fellowship.

*Steve Cullen at 978-392-9098 or scullen@lincnet.org OR*

*Dianne Walsh at walshnr@comcast.net or 508-566-3189 OR*

*Sue Hanly at smhanly@earthlink.net or 978-501-0837*

## **USHER MINISTRY (St. Catherine) & WELCOME MINISTRY (USHERS & GREETERS) (St. Anne)**

These ministries work together to make everyone feel welcome at Mass and to assist them during the Liturgy. The various roles include welcoming and greeting all as they enter and exit the church, guiding guests to seats, taking up collections, passing out bulletins and other information, answering questions and helping people when needed. They also neaten up the pews, turn off lights and lock the church after Mass.

### St. Anne Greeters:

Susan Haug at 978-486-0273 or [susanhaug@yahoo.com](mailto:susanhaug@yahoo.com)

### St. Anne Ushers:

4:00 p.m. Randy Fisher at 603-459-5553 or [Randall.fisher@fmr.com](mailto:Randall.fisher@fmr.com)

7:45 a.m. John Boroski at 978-486-8306 or [jboroski@msn.com](mailto:jboroski@msn.com)

### St. Catherine Ushers:

9:30 a.m. Jim Lowthers at 978-692-9551 or

[jimlowthers@burtprocess.com](mailto:jimlowthers@burtprocess.com)

11:15 a.m. Jeff Gottschalk at 978-467-1419 or

[bjeb.gottschalk@gmail.com](mailto:bjeb.gottschalk@gmail.com)



## **WELCOME AMBASSADORS**

This ministry's objective is to welcome new parishioners with personal, heartfelt outreach by existing parishioners to the newly registered parishioners. At St. Anne this is done by letters and phone calls to welcome new parishioners and answer their questions. At St. Catherine, after a letter is sent, a member of this Ministry welcomes the new parishioner with a phone call or, if appropriate, visit and ongoing communications. The goal of the Welcome Ambassadors is to make new parishioners feel welcome, both by the Pastor and fellow parishioners, and to know they are a vital part of our parish community.

St. Anne: Deborah Bayles at 978-486-4100 or

[DeborahB@LWCatholic.org](mailto:DeborahB@LWCatholic.org)

St. Catherine: Regina MacLure at 978-692-7703 or

[RandDplus5@gmail.com](mailto:RandDplus5@gmail.com) OR

Christine Berthold at 978-496-1694 or [chris@chrisjoycomm.com](mailto:chris@chrisjoycomm.com)

## **WOMEN'S BOOK CLUB**

A place to relax, nurture friendships, recharge your spirit and grow in your relationship with God. The women of our Faith Community are invited to gather with other women to read and discuss books that focus on spiritual growth and development. The groups meet weekly from late Sept. to December and from February to May, on Monday mornings from 9:30 – 11:30 a.m. in the St. Catherine Parish Center Mezzanine. Books are available for purchase before each session begins.

Sharon Laronga at 978-692-0084 or [slaronga@verizon.net](mailto:slaronga@verizon.net) OR

Karen McNamara at 978-486-3762 or [the2macs@verizon.net](mailto:the2macs@verizon.net)

## **VACATION BIBLE SCHOOL**

Vacation Bible School is held for one week in July from 9 a.m. – 12 Noon at St. Catherine Church. Each year the program follows a different theme. Children entering grades K-4 are welcome to attend as campers and students entering grades 7-12, as well as adults, are welcome to work as volunteers. This is a great opportunity for students wishing to earn community service hours. This is an ecumenical Vacation Bible School held in conjunction with several neighboring churches: First Parish Church United, St. Mark's Episcopal Church and the United Methodist Church of Westford.

Bianca Rose at 978-692-6652 or [biancadrose@yahoo.com](mailto:biancadrose@yahoo.com)

## **VIRTUS TEAM**

VIRTUS Team facilitators are trained to present *Protecting God's Children* workshops. On a rotating basis, facilitators schedule, promote and present this workshop to staff and volunteers in our Faith Community. The workshop is an excellent resource for all parents, grandparents, caregivers and catechists for increasing awareness and preventing abuse or neglect of children or vulnerable adults.

Ted Doucette at 978-742-9920 or [ted.doucette@comcast.net](mailto:ted.doucette@comcast.net)



*Saint Anne Parish  
75 King Street  
Littleton, MA 01460  
978-486-4100  
[www.LittletonCatholic.org](http://www.LittletonCatholic.org)*

*Saint Catherine of Alexandria Parish  
107 N. Main Street  
Westford, MA 01886  
978-692-6353  
[www.stcatherineparish.org](http://www.stcatherineparish.org)*